

ALVS Accommodation Plan

Apex Learning Virtual School (ALVS) recognizes that the student's school of record is ultimately responsible for:

- ✓ Providing required accommodations
- ✓ Granting course credit
- ✓ Providing official records (i.e. transcript, high school diploma)

Organizations partnering with ALVS will find that many accommodations are supported by features included in the Apex Learning digital curriculum and by ALVS teachers. Please refer to the second page of this document for a detailed explanation of ALVS accommodation support.

ALVS requests that the student's mentor (or other school staff advocate) complete the following form at the beginning of the course to identify students who require accommodations and to confirm the expectations for how accommodations will be supported by local staff members and ALVS instructors.

Completed forms can be submitted to ALVS Services via email or fax:

- **Email:** alvs.support@apexlearning.com
- **Fax:** (855) 277-1235 ATTN: ALVS Services

Note: ALVS does not recommend sending the student's official IEP or 504 accommodation plan forms.

Effective and regular communication between the student, ALVS teacher, mentor (local staff member), coach and the ALVS Student Services Team helps maximize student opportunity for success.

This form is applicable for each ALVS semester course identified. Please send an updated form to add ALVS semester courses as needed.

ALVS Accommodation Plan Form

Student Name		
Accommodation Type (Select all that apply)	<input type="checkbox"/> 504 <input type="checkbox"/> ELL/ESL <input type="checkbox"/> IEP <input type="checkbox"/> Extenuating Student Life Stress <input type="checkbox"/> Medically Fragile	<input type="checkbox"/> Incarcerated <input type="checkbox"/> Subsistence Living <input type="checkbox"/> Other (please specify at the end of this document. Subject to review by ALVS Instruction.)
School		
Mentor Name		
Mentor Email		
ALVS Course(s)		
ALVS teacher(s)		
Date of Request		

Accommodations by Resource

How does Apex Learning digital curriculum and platform support students?

Apex Learning digital curriculum and platform supports students by:

- Providing a printable study guide for each lesson to pace students through content, confirm understanding, and prepare for assessments.
- Promoting time management skills with on-demand reports, best practices, and a list of scored activities and their due dates, serving as a pacing guide.
- Using visual and concrete examples to activate and reinforce learning, including images and videos.
- Offering audio support that reads on-screen text aloud.
- Presenting “chunks” of instructional text to keep students focused.
- Using repetition, scaffolding, and spiraling to reinforce understanding.
- Offering real-time feedback during computer-scored assessments
- Allowing students to complete scored activities at their own pace and without time restrictions within the maximum course duration of 20 weeks.

How might ALVS teachers support students who need accommodations?

After submitting this form, mentors must contact ALVS teachers directly to:

- Set expectations for scored activity resets.
- Determine how students can submit oral responses for teacher-scored activities.
- Schedule meetings to explain course topics and concepts.
- Assign zeros for activities students are not locally responsible for completing.

How might mentors or local staff members need to support students with accommodations?

Mentors (or other school staff advocates) may need to support students who require accommodations by:

- Reading assessments aloud.
- Providing graphic organizers.
- Reviewing student notes.
- Modifying and/or adapting scored activities.
- Recalculating grades based on local policy or individual student expectations. ALVS teachers will provide a recommended grade based on the student performance and participation in the semester course.
- Documenting and reporting final grade for official records (i.e. progress reports, transcripts, etc...)

Please indicate any additional accommodations or modifications requests in the box below. If the request is not outlined above, the ALVS Instruction team will need to review the request to determine how and if ALVS can support the educational need(s) of the student.

Additional Accommodation Request(s):

Comments: